



PARD INDIA – Compiled Bylaws Original & it's Amendments (1, 2 & 3) in English

(To read as a single document as if all the amendments are updated in the original document)

Description	Legal Reference	Issued on
<p>By-laws / Statutes / Constitution / Articles of Association (English translated) containing - Original Memorandum and Rules and Regulations of the Society dated 13th January 2011 and subsequent Amendments:</p> <ul style="list-style-type: none">• Amendment No.1 dated 16th September 2015,• Amendment No. 2 dated 3rd May 2019, and• Amendment No. 3 dated 16th January 2021.	<p>The document is compiled based on the Certification made / Issued by the District Registrar of Societies, Eluru, West Godavari District*</p> <p>Note*: Eluru city, which was under West Godavari District, brought under Eluru Godavari District effective from 4th April 2022 by Government of Andhra Pradesh.</p>	<p>The document is for reference only. Neither this document is issued by any legal authority nor notarized.</p>

Pragathi Association for Rural Development

Regd. Off: Door No. 8-34, Yernagudem (Post), East Godavari, A.P, India, PIN - 534313

WhatsApp: (+91) 963-963-5858; Email: info@pardindia.org

www.pardindia.org

PRAGATHI ASSOCIATION FOR RURAL DEVELOPMENT

REGD. NO.19/2011.

(Reproduced from the original bylaws)

Memorandum cum Rules and Regulations

MEMORANDUM

1	Name of the ORGANISATION: Pragathi Association for Rural Development (hereinafter referred to as ORGANISATION). (Acronym for Pragathi Association for Rural Development is “ PARD INDIA ”)
2	Place of Registered Office: Door No. 8-34 (Assessment No 1334), Yernagudem Village, Devarapalli Mandal, West Godavari District, Andhra Pradesh, India, PIN-534313.
3	Objectives of the ORGANISATION:
	1. All the members have to form as an ORGANISATION and work with unity, solidarity and national integrity without having any Caste and Religious differences for rural development and thereby to serve the ORGANISATION.
	2. Strive to resolve the common problems of the public by brining such issues to the notice of government officials as well as concerned non-governmental officials by discussing such problems with them.
	3. Work for changing illiterates into literates by creating awareness of education among the students and communities in villages and to improve the rural education through the educational programs of the ORGANISATION.
	4. Conduct free Medical camps including Eye camps and distribution of free medicines to the poor people through the ORGANISATION.

5.	Conduct Sports & Games, Drawing competitions and other cultural programs encouraging the wider public participation particularly the youth and students on the occasion of various cultural festivals and celebrations in order to instill mental healthiness and promoting social harmony among the communities.
6.	Conduct necessary programs for development of the ORGANISATION. All the members of the ORGANISATION have to make efforts for improving sanitation. Conduct awareness programs to the people about maintaining cleanliness of surroundings. Work with local Panchayats for development of sanitation, drainage system and roads in villages and ensure the participation of local communities in “Swachh Bharat” initiatives.
7.	All the members to work for eradicating corruption and to educate the public by explaining benefits of corruption free society.
8.	Provide necessary training in working on “Computer & Internet” to the unemployed youth and poor children to develop the soft skills and thereby helping them to get potential employment.
9.	This ORGANISATION is a “No Profit Organization (NPO) and has not formed with a view to do either business or earn profits. However, the ORGANISATION promotes initiatives under the concept of “social entrepreneurship” for the benefit of the society at large at the same time helping the unemployed youth to be economic independent.
10.	This ORGANISATION shall not fight or agitate against Government and its related institutions. In accordance with law, collaborate with the concerned officials and work for creating basic infrastructure to the people, in highlighting the issues in peaceful manner following the Gandhian Philosophy.
11.	Promote the concepts of “Use In-House Toilets” and educate them for giving up open defecation practices by explaining them about its adverse effects on health of public and sanitation of the living conditions.
12.	Help poor people of the deceased family for performing burial rites and also help local communities and panchayat administration in development of “Green Burial Grounds” in villages promoting Swachh Bharat concepts.
13.	Cooperate with the local panchayats for improving quality of potable water and its uninterrupted supply to meet the demand of water requirements of the local communities.
14.	Help poor students both boys and girls with books and scholarships and work for controlling the potential Child Labor and the school dropouts.

15.	Help poor people with food, clothes and with cash for meeting their dire needs through raising funds among the local communities and external donors also based on the availability of funds with the ORGANISATION.
16.	Create awareness among the public on the government welfare schemes such as “Swachh Bharath”, “Digital India”, “Prime Minister Jana Dhana Yojana” and other relevant schemes and help in reaching the benefits to the poor people.
17.	Help to develop school infrastructure through mobilizing the support from the school alumni and also from external funding agencies and also keep a watch on construction of the school buildings as per acceptable quality standards in accordance with the terms & conditions of such construction contracts.
18.	Work with all communities and the stakeholders in the village for building “Healthy Society” on the models of “Smart Village”.
19.	Raising donations from own members as well as from external donors and agencies including CSR collaborations for implementation of Projects and its Programs of the ORGANISATION at grassroots of the ORGANISATION.
20.	Activities and Services of the ORGANISATION shall be restricted to India.
21.	It is hereby declared that the following Signatures/ Thumb Impressions of the Executive Committee are true and correct.
4	Details of the Executive Committee to whom the responsibilities are entrusted to run the ORGANISATION are attached hereto.

RULES AND REGULATIONS

1	<p>Name of the ORGANISATION:</p> <p>Pragathi Association for Rural Development (hereinafter referred to as ORGANISATION).</p> <p>(Acronym for Pragathi Association for Rural Development is “PARD INDIA”)</p>
2	<p>Place of Registered Office:</p> <p>Door No. 8-34 (Assessment No 1334), Yernagudem Village, Devarapalli Mandal, West Godavari District, Andhra Pradesh, India, PIN-534313.</p>
3	<p>Membership:</p> <p><u>General Membership:</u></p> <p>Any person with similar vision of our ORGANISATION, can be member of this ORGANISATION. Such members to pay Rs 100/- per annum towards General Membership.</p> <p>Any Member who pay or donate a minimum of Rs 365/- per annum (i.e. Rs 1/per Day) to our ORGANISATION, such member become “The POWER of ONE”.</p> <p>Any Member who pays or donate Rs10,000/- at any one point of time to the ORGANISATION, such member become our “Lifetime Star Member”.</p> <p><u>Executive Membership:</u></p> <p>For Executive Membership, member must submit a written application with all necessary documents and pay a minimum of Rs.365/- towards entry fee for membership and continue to pay every year the membership fee for development of the ORGANISATION.</p>

4	<p>Termination of Executive Membership:</p> <ol style="list-style-type: none"> 1. Those who resign 2. Those who are absent in subsequent three meetings without a valid reason. 3. If work against the activities of ORGANISATION directly or indirectly, the Executive Committee shall terminate the membership of such member. 4. If fail to pay annual membership in subsequent years. 5. As per the law or for other reasons, members may lose their membership. If anyone is interested to rejoin as the member, such member can join by paying the fee imposed by the Executive Committee and such request is approved by the Executive Committee. If any member is having the outstanding dues of payment with the ORGANISATION, such member neither has right to contest for Executive Committee nor to caste his/her vote.
5	<p>Duties of General Body (Mahajana Sabha):</p> <p>The members who join as per Article 3 as above, shall be the members of General Body (Mahajana Sabha). Such General Body Meeting will be held once in a year generally in the month of October or as per the convenient date announced. In such Meeting:</p>
	1. Elect or endorse the Executive Committee.
	2. Approve the current year's expenditure and next year budget.
	3. Review the ORGANISATION's Annual Report.
	4. Appoint Auditor for auditing the Accounts of the ORGANISATION.
	5. Conduct General Meetings by serving the notice in 10 days advance and 3 days' notice for Emergency Meetings.
	6. If the 3/5 th of Executive Committee or 3/5 th of General Body call for a special meeting, such meetings will be conducted through the Secretary.
	7. If the Executive Committee is not functioning orderly and, in such conditions, 3/5 th members of General Body can call for No-confidence motion and if the same is endorsed by the 3/5 th members of General Body, then a new Executive Committee can be elected.
	8. Election can be conducted either by secret ballot or by raising the hands.
	9. Nominate an experienced person as the Election Officer.

	<p>10. To elect Honorary President as per the need and development of the ORGANISATION and if all members of the General Body agree unanimously, then Honorary President can be nominated as the Election officer.</p>
	<p>11. Appoint intellectuals and experienced working and retired professionals drawing from several organizations across the globe as Mentors, Specialists, Advisers, Directors and Board of Directors of the ORGANISATION and implement their novel ideas for development of the ORGANISATION maximizing the collective effort for helping the needy in the SOCIETYATION.</p>
	<p>12. Spread the social cause of the ORGANISATION and carryout services and activities across the nation with PAN India service network and various Brach Offices in various states.</p>
	<p>13. Investment of the unutilized funds of ORGANISATION shall be in accordance with Section 11(5) of Income Tax Act.</p>
	<p>14. If for any reasons the ORGANISATION is dissolved, the assets and liabilities of the ORGANISATION can be transferred to another ORGANISATION which is having similar nature of services, but with prior approval from the Commissioner of Income Tax Exemption before proceeding to dissolve the ORGANISATION.</p>
	<p>15. Approval to be accorded from the Commissioner of Income Tax Exemption to amend, add and delete the provisions of Memorandum cum Rules and Regulations of the ORGANISATION.</p>
	<p>16. The income of the ORGANISATION will be utilized for the activities of the ORGANISATION.</p>
	<p>17. It should not be happened that nobody can gain any profit through the ORGANISATION. Pursuant to Section 13(3) of Income Tax Act, the maximum benefit of the ORGANISATION has to reach to the entire public and no one person or persons get benefits either directly or indirectly from the assets and income of the ORGANISATION.</p>

<p>6</p>	<p>Duties of Executive Committee:</p> <p>The Executive Committee generally consists of 16 members which includes:</p> <ol style="list-style-type: none"> 1. Honorary President, 2. President, 3. Vice-President 4. Secretary 5. Joint Secretary 6. Treasurer 7. Joint Treasurer 8. Convener 9. IT Coordinator, 10. External Coordinator 11. Committee Members (6 members). <p>All the members will be elected once in two (2) years by the General Body (Mahajana Sabha). If any position is vacant, such position can be filled by the Executive Committee itself and such members can continue till the next general elections are held.</p> <p>Once in a month or as decided by the Secretary, Executive Committee meetings will be held. For such meetings, 3 days advance notice to be served to all the members.</p> <p>If any amendments are made in the Memorandum and/or Rules and Regulations, such amendments to be first endorsed in the Executive Committee Meeting and subsequently endorsed in the General Body meeting.</p> <p>As per the requirements of the ORGANISATION, the Executive Committee have the authority to change the location of the office, forming sub-committees, appointing Auditor, etc.</p> <p>Executive Committee has absolute rights not only for raising funds through donations, gifts, grants but also have rights to sell or acquire moveable or immovable assets for development of the ORGANISATION.</p>
<p>7</p>	<p>Responsibilities of Executive Committee Members:</p>
	<p>Honorary President:</p> <ul style="list-style-type: none"> • Respected and experienced persons will be elected for this position. • Any suggestions given by the Honorary President to be respected by every member. • This position has right of Vote.

	<p>President:</p> <ul style="list-style-type: none">• Will preside over the Meetings of the ORGANISATION.• Announce the acceptance of decisions taken by the majority members attended in the meetings and also implement such decisions.• If members reach a tie (equal votes) on any issue in the meeting, he is empowered to use his additional vote (casting vote) and take final decision for resolving impasse of such issues.• Necessary plans to be made and implemented for the development of the ORGANISATION.• Necessary measures have to be taken for ensuring the functioning of the ORGANISATION in accordance with law.
	<p>Vice President:</p> <ul style="list-style-type: none">• To ensure that all the members to pay the membership fees in time, support President in all his activities, and preside the meetings in absence of the President.
	<p>Secretary:</p> <ul style="list-style-type: none">• Organize meetings of the ORGANISATION.• All the minutes of the meetings to be written in the books.• Keep safe custody of the ORGANISATION's books.• Make correspondence of the ORGANISATION.• Applications received for the membership of the ORGANISATION, are accepted and put up to the Executive Committee for endorsement.
	<p>Joint Secretary:</p> <ul style="list-style-type: none">• Help Secretary for conducting meetings of the ORGANISATION. Fulfill the role of Secretary in the meetings in his absence.

	<p>Treasurer:</p> <ul style="list-style-type: none"> • Maintain upto date accounts with regard to the income and expenditure of the ORGANISATION. • Ensure that the accounts of the ORGANISATION be audited by the appointed Auditor of the ORGANISATION and submission of the same to the Income Tax Department. • Keep in safe custody all the financial records of the ORGANISATION.
	<p>Join Treasurer:</p> <ul style="list-style-type: none"> • Cooperate with the Treasurers with regard to maintaining the income and expenditure accounts of the ORGANISATION. • Perform the role of Treasurer in his absence.
	<p>Convener:</p> <ul style="list-style-type: none"> • Communicate the timings of the meetings of the ORGANISATION to General Body and the Executive Committee. • Release the information on the endorsed important decisions or activities to the newspapers and TV channels. • Represent as the front-runner in all the public meetings held by the ORGANISATION and make them successful.
	<p>I.T. Coordinator:</p> <ul style="list-style-type: none"> • Supervise all activities necessary for supporting Information & Technology needs of the ORGANISATION. • Setting-up of the servers as required for integrating the networking services and database management. • Provide support to rectify the hardware and software related problems. • Look after the website administration of the ORGANISATION.
	<p>External Coordinator:</p> <ul style="list-style-type: none"> • Dealing with the government related offices, officials, donors, organizations and individuals who can support the ORGANISATION for its development.

	<p>Executive Committee Members:</p> <ul style="list-style-type: none"> Attend all the meetings of the ORGANISATION, work for the development of the ORGANISATION, perform the duties as delegated by the Executive Committee.
8	<p>Quorum:</p> <p>Quorum is complete in the meetings in case the attendance of the members is minimum 3/5th for the General Body Meeting and 3/5th for the Executive Committee Meeting. If quorum is not complete in the meetings, such meetings will be postponed. If quorum is not met in the subsequent two meetings, then the powers are entrusted to conduct the meeting by the Secretary with the approval of the President.</p>
9	<p>Funds:</p> <p>Revenue of the ORGANISATION shall be treated as Funds of the ORGANISATION. Such funds to be spent for meeting the objectives of the ORGANISATION in accordance with the Rules & Regulations of the ORGANISATION only and not for the self-benefit of any member either directly or indirectly.</p>
10	<p>Assets:</p> <p>All current and fixed assets of the ORGANISATION shall be in the name of the ORGANISATION and for all such Assets, the Secretary is the custodian.</p>
11	<p>Court Litigations:</p> <p>Court litigations regarding ORGANISATION will be perused by the President and Secretary on behalf of the ORGANISATION. All the Court affairs will be solved before the District Court, Eluru. On behalf of ORGANISATION, court cases related to civil, criminal and suits if any to be filed in the names of President/ Secretary. Similarly, if others initiate any court cases related to civil, criminal and suits such cases to be filed against the names of President/ Secretary of the ORGANISATION.</p>
12	<p>Amendments:</p> <p>If any amendments are to be made in the Memorandum and/or Rules and Regulations, such amendments to be first endorsed by the 3/5th of the members present in the Executive Committee Meeting specially called for this purpose and the same has to be endorsed subsequently by 3/5th of the members present in the next General Body meeting for making the changes effective.</p>

13	<p>Repeal:</p> <p>For any reasons the ORGANISATION is repealed and through such action, in accordance with the Societies Registration act of 2001, the assets and liabilities of the ORGANISATION can be transferred to the ORGANISATION which has the similar objectives, having endorsed by the 3/5th of the total members of the ORGANISATION.</p>
14	<p>Audit:</p> <p>Annual Accounts of the ORGANISATION every year to be audited by the licensed Auditor, who is appointed by the ORGANISATION, and such copies of the documents to be provided to all the members.</p>
15	<p>Mortgage Expenses:</p> <p>No right is provided for mortgage the property of the ORGANISATION. Also, if any matters related to the debts of the ORGANISATION to be resolved through the ORGANISATION.</p>
16	<p>Conflicts:</p> <p>If any conflicts arise among the members of the ORGANISATION, such issues to be resolved in accordance with the Societies Registration act of 2001.</p>
17	<p>Bank Transactions:</p> <p>Among the President, Secretary, Treasurer, Joint Treasurer and Convener, any of the three members out of the five, are empowered to open an account in the name of the ORGANISATION, issuing bank cheques and carryout financial transactions, taking loans in the name of the ORGANISATION.</p>
18	<p>Financial Year:</p> <p>Financial Year means 12 months Accounts. This period is stretched from 1st April to next 31st March.</p>

LIST OF EXECUTIVE COMMITTEE MEMBERS

(For the current year 2024-25)

Sl. No	NAME/FATHER'S NAME	ADDRESS	PORTFOLIO
1	Karumanchi Venkata Subrahmanya Ganesh S/o. Bhaghavan Narayana	Hyderabad	Honorable President
2	Ambati Srinivasa Rao S/o. Raghavulu	Dubacharla	President
3	Setti Rajeev Kumar S/o. Setti Babu Rao	Yernagudem	Vice President
4	Nekkanti Venkatesh S/o. Tirupayya	Yerramillipadu	Secretary
5	Dulipudi Ravindra S/o. Satyanarayana	Yernagudem	Joint Secretary
6	Devaraju Atchuta Rao S/o. Venkatarao	Yernagudem	Treasurer
7	Somisetti Venkatarao S/o. Rattayya	Sangayagudem	Joint Treasurer
8	Rapaka Phani Kishore S/o. Rapaka Jayaraju	Gopalapuram	Convener
9	Gude Srinivasa Rao S/o. Venkatesu	Yernagudem	I.T. Coordinator
10	Palli Dharmesh Prasad Kumar S/o. Ratna Kumar	Chinnayagudem	External Coordinator
11	Polisetty Veera Venkata Satyanarayana S/o. Polisetty Veera Bhaskararao	Bhimadole	Member
12	Dubakuntla Rajarao S/o. Nagabhushanam	Dubacharla	Member
13	Mohammad Iliyas Sharief S/o. Hasan Sharief	Nallajarla	Member
14	Kottapalli Srinivasarao S/o. Sattiyya	Tyajampudi	Member
15	Anil Kumar Sambana S/o. Prasad Rao	Dowlaiswaram	Member
16	Bethala Veera Swami S/o. Venkayya	Hyderabad	Member
